



August 4, 2014

DIVISION MEMORANDUM

No. 363, s. 2014

DIVISION CONFERENCE OF SECONDARY SCIENCE COORDINATORS

TO : Assistant Superintendents
Division Supervisors/Coordinators
Secondary School Heads
Heads, Private Secondary Schools

1. This Office announces the conduct of **One-Day Division Conference of Public and Private Secondary School Science Coordinators** on August 14, 2014, from 8:00 am – 5:00 pm, at Golden Prince Hotel and Suites, Acacia Street corner Archbishop Reyes Avenue, Cebu City.

2. The objectives of the conference are the following;

- orient the school Science coordinators on the Levels of Assessment to be used in assessing students' performance in Grades 7-9 Science;
- construct sample test items using the different Levels of Assessment;
- submit inventory report of teachers handling Science classes and inventory of National Achievement Test (NAT) performance for last five (5) years; and
- review the Guidelines and Mechanics of the different contests for the Science Fair and Quiz.

3. The participants to this conference are the public and private secondary school coordinators. They are to bring with them sample test items in Grades 7-9 Science using the different Levels of Assessment and the inventory reports using the template provided in the enclosures.

4. A registration fee of **Six-Hundred Pesos (PhP 600. 00)** shall be collected to defray expenses for the food, snacks and venue rental and materials which shall be chargeable against **school MOOE** funds. Registration and travelling expenses of the participants shall be charged against **local school/SEF/PTA Funds**.

5. This Memorandum serves as Travel Authority of all participants.

6. Immediate and wide dissemination of this Memorandum is desired.


ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

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Republic of the Philippines
 Department of Education
 Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
NAME OF SCHOOL
 Address of School



INVENTORY OF TEACHERS HANDLING SCIENCE

No.	Name of Teacher	Major of Specialization	Grade/Year Level Handled	No. of Years Handling the Subject	Relevant Trainings Attended

Prepared by: _____

 School Science Coordinator

Noted by:

 Principal/School Head

Note: Please use separate sheets for Science majors and Non-majors.



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INVENTORY OF SCHOOL NAT PERFORMANCE IN SCIENCE

School Year	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
NAT MPS						
% of Performance						

Prepared by: _____

School Science Coordinator

Noted by: _____

Principal/School Head

Note: For the computation of % of Performance use the formula (% of Performance= Current SY/Previous SYX100) (based on RPMS, performance can be greater than 100 %) e.g. 2008-2009= 45.78; 2009-2010= 65.32 , thus, $65.32/45.78 \times 100 = 142.68 \%$